

District Number/Name \_\_\_\_\_  
**Group History Form**

**Date submitted:** \_\_\_\_\_

Please print. Confidential full names are used.

**Prepared By:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Group Name:** \_\_\_\_\_

**Group Number:** \_\_\_\_\_

**Formation of the Group**

1. What was the founding date of the group: if unsure, when do you think the founding date was? (Month/day/year) \_\_\_\_\_

2. What was the group's name when it was formed? \_\_\_\_\_

3. Has the group's name changed over the years? If so, when did it change and why? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. How did the group get started? (i.e. need for a group in area, resentment etc...) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Who were the founders of the group? (If uncertain, who may have started the group?) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

6. Were there any spin-offs of your group? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

7. Was your group created as a spin-off? If so, what group did it spin-off from? \_\_\_\_\_

\_\_\_\_\_

8. When the group started, how often were meetings held? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. What was the format of the meeting(s) (open, closed, discussion, speaker etc.)? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Any item(s) made by a group member(s) that is used at the meeting? (i.e., table cover, slogans, slogan board, wooden steps, book holders, painted picture) If so, who made it and in what year?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Has the group had any problems? (i.e., growing pains, rules, fights and similar difficulties). If so, describe and what solutions developed? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. Describe how the group celebrates anniversaries for both individuals and the group? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Does the group hold social or special AA related activities? (i.e., holiday parties, candlelite meetings, picnics, social events) \_\_\_\_\_

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14. What is the relationship between the landlord (or church) and the group? \_\_\_\_\_

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**Meeting Location & Time**

15. During the group's history has their location, date and time changed? If so, please list.

Name of Building	Location	Date (m/d/y)	Time
_____	_____	From _____ To _____	_____
_____	_____	From _____ To _____	_____
_____	_____	From _____ To _____	_____
_____	_____	From _____ To _____	_____

16. How many meetings per week does the group have today? What is the format of the meeting(s) (open, closed, discussion, speaker etc...)? \_\_\_\_\_

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17. Do you have treats or snacks at the meeting? \_\_\_\_\_

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18. How has the smoking policy changed in your group? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

19. Does the group maintain scheduled meetings, regardless of religion or legal holidays? \_\_\_\_\_  
\_\_\_\_\_

**Business Meetings**

20. Does the group have regular business meetings? If so, when and how many members attend? Has this changed over the years? Who normally chairs the meeting? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

21. Have the business meetings ever changed their location, date or time? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

22. Does the group have a periodic group inventory? How often? What format is used? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Group's 7<sup>th</sup> Tradition practices**

23. Has the 7<sup>th</sup> Tradition contributions changed over the years? If so, please describe. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

24. Does the group give away any books? \_\_\_\_\_

\_\_\_\_\_

25. Any special collections for group activities (i.e., raffles, gratitude month, weekend conference room, holiday parties, picnics etc...)? \_\_\_\_\_

\_\_\_\_\_

26. Does the group support the expenses of your GSR and other trusted servants? \_\_\_\_\_

\_\_\_\_\_

27. How does the group contribute to Intergroup, District, Area & GSO? \_\_\_\_\_

\_\_\_\_\_

28. Does the group contribute literature to any libraries, hospitals, jails or treatment centers?

\_\_\_\_\_

\_\_\_\_\_

### **Meeting Format**

29. What format does the group use for their meetings? Check one or more or attach a copy of the group's agenda.

Serenity Prayer: \_\_\_\_\_ How it Works: \_\_\_\_\_ Steps: \_\_\_\_\_ Traditions: \_\_\_\_\_

Yesterday Today & Tomorrow: \_\_\_\_\_ Slogans: \_\_\_\_\_ Man/Gal in the glass: \_\_\_\_\_

Promises: \_\_\_\_\_ Chips: \_\_\_\_\_ Responsibility Declaration: \_\_\_\_\_ Lord's Prayer: \_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_

### **Membership**

30. How many members are in your group today? \_\_\_\_\_

\_\_\_\_\_

**31.** Has there been an increase or decrease of group members over the years? Please describe.

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**12 Step**

**32.** Has there been an increase or decrease of group participation and contact with Intergroup and/or the District? \_\_\_\_\_

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**33.** What kind of 12 step work does the group do? \_\_\_\_\_

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**34.** How do the group members keep in touch with each other between meetings (i.e., list of member's phone numbers, emails etc...)? \_\_\_\_\_

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**35.** Does the group assign sponsors or temporary contacts (i.e., volunteers list or bridging the gap list)? If so, please describe. \_\_\_\_\_

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36. Are you aware of any non-AA person(s) who have in the group? If so, please describe.

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**Service**

37. What types of service positions are available at the group? How long are the terms? What is the length of sobriety required?

<b>Position</b>	<b>Check off</b>	<b>Length of Term</b>	<b>Length of Sobriety</b>
Setting up	_____	_____	_____
Greeter's	_____	_____	_____
Secretary	_____	_____	_____
Treasurer	_____	_____	_____
Librarian	_____	_____	_____
Grapevine Table	_____	_____	_____
Intergroup Rep	_____	_____	_____
GSR	_____	_____	_____
Master Chairperson	_____	_____	_____
Clean up	_____	_____	_____
Kitchen Coordinator	_____	_____	_____
Temporary Sponsor Coordinator	_____	_____	_____
Group Historian	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

38. Does the group have any links with Al-Anon or Alateen? If so, what are they and when did they start? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

39. What type of literature does the group make available? When did this practice start?

Books:	Yes _____	No _____
Pamphlets:	Yes _____	No _____
Meeting lists:	Yes _____	No _____
Grapevines:	Yes _____	No _____
Directories:	Yes _____	No _____
Other:	Specify: _____ _____ _____	

**Group Records**

40. Has the group maintained records, past or present? If so, would the group be willing to share this information with the District Archives Committee? \_\_\_\_\_  
\_\_\_\_\_

41. Are there any other members in the group or district who may have information on the history of the group or other groups? If so, can you provide a name or contact? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Miscellaneous**

42. Does the group have any customs/traditions? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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**43.** Does the group have any interesting anecdotes? If so, will you share them? \_\_\_\_\_

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**44.** Please list any other information that may help in the history of the group, the district or AA?

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**45.** Would your group conscience allow the Scarborough District 22 Archives Committee to share this group history with the following:

**Check off:**

- GTA Intergroup Archives Committee
- Other Archives Committees
- Individual AA members (if requested)
- District Functions (i.e., Service Day, Roundup etc...)

**The Scarborough District 22 Archives Committee thanks you for your efforts. Your response to these Group History Questions will make a difference to the still suffering alcoholic who finds recovery and fellowship in an AA group by helping the alcoholic better understand the group history. *These Group History Questions are considered confidential and "for AA use only".***

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